



Microsoft Office Excel 2013 Complete: In Practice (CIT)

By Randy Nordell, Kari Wood

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Editorial Review

About the Author

Randy Nordell is a Professor of Business Technology at American River College in Sacramento, California. He has been an educator for over 20 years and has taught at the high school, community college, and university levels. He holds a bachelor's degree in Business Administration from California State University, Stanislaus, a single subject teaching credential from Fresno State University, a master's degree in Education from Fresno Pacific University, and a doctorate in Education from Argosy University. Randy is the author of *Microsoft Office 2013: In Practice* and *Microsoft Outlook 2010*, and he speaks regularly at conferences on the integration of technology into the curriculum. When he is not teaching, he enjoys spending time with his family, cycling, skiing, swimming, and enjoying the California weather and terrain.

Kari Wood, Ph.D. is a Professor of Business at Bemidji State University in Bemidji, Minnesota. She has been an educator for over 12 years at the university level and conducted industry software training prior to her professorship. She holds a bachelor's degree in Business Management from Bemidji State University, a master's degree in Business Administration from Minnesota State University, Moorhead, and a doctorate in Organizational Management, with an emphasis in Information Technology from Capella University, in Minneapolis, Minnesota. Kari is a Microsoft Certified Trainer (MCT). She holds Quality Matters (QM) certification as a peer reviewer for online course design and is also a Certified Computer Examiner (CCE). When she is not teaching, Kari enjoys spending time with her family, playing tennis, lifting, running, reading, and watching movies.

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